**ELEMENTARY GRADES Make-up Lesson Procedure**

*All students are allowed up to 4 unexcused absences per year. Since each lesson builds on the next, we encourage you to go over the information with your child when they miss a class. Make-up work will not be accepted more than one month after original due date without a previous agreement from Mrs. Ackerman.*

**Procedure for make-up work for Grades 1 through 5**

1. Refer to the grade syllabus to see what lesson was missed.
2. The child should complete all written book work in the assigned lesson.
3. Finding God
   1. Complete ONLINE Review for Chapter(s) missed.
   2. Go to [www.loyolapress.com/faith-formation/finding-god/finding-god-2013/parents-and-students](http://www.loyolapress.com/faith-formation/finding-god/finding-god-2013/parents-and-students)
   3. Select grade level
   4. Select “Interactive Session Review” for the appropriate session.
   5. Complete the online review questions.
   6. When you get ALL of the questions correct, E-MAIL your results. Please be sure to include your child’s first and last name.

Since the priority is that the student understands major concepts of each chapter, our policy is that the child should receive all answers correct on the online review in order to receive credit for the Chapter. Each chapter has a “Study Guide” and while taking the test, if the child needs a hint, the program will tell what page the answer can be found on.

* 1. FIRST, send the results to your family email and then forward the results to [sackerman@res-ec.org](mailto:sackerman@res-ec.org).

1. Family Life Lesson (1-3 will do these lessons throughout the year. 4 &5 will complete these lessons in November
   1. Please read the entire lesson with your child.

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| **Date** | **Grade 4** | **Grade 5** |
| Nov 3 | Ch 1,2,3,4 | Ch 1,2,3,4 |
| Nov 10 | Ch 5,6,7,8,9, 10 | Ch 5,6 |
| Nov 17 | Finding God 10 | Ch 7,8,9,10 |

* 1. Complete all written activities in the chapters including the Unit Review.
  2. Show the completed chapters to Savannah Ackerman anytime during class on Sunday to receive credit or send photos of the completed pages to

[sackerman@res-ec.org](mailto:sackerman@res-ec.org).